

**The Ranches Academy
DRAFT School Board Meeting Minutes**

Date	9/17/20
Attendees	Susie Scherer, Michelle Keyte, Karen White, Rachel Dabel, Linda Tuttle, Reed Ryan, Preston Griffin, Stephanie Colson, Paul Jerome
Guests	
Start time	7:02PM
End time	9:11PM
Location	The Ranches Academy (Zoom call)

Agenda Topic	Discussion	Motions/Actions
Roll Call & Pledge of Allegiance	The Board recited the Pledge of Allegiance and Roll Call for the meeting was taken.	
Agenda and Previous Meeting Minutes	The agenda and minutes from 08/27/20 were provided for review.	MOTION: A motion by Preston Griffin and 2nd by Rachel Dabel to approve the agenda and previous meeting minutes passed unanimously by Michelle Keyte and Karen White and Paul Jerome.
Public Comment	The Board opened up the meeting for public comment. Hearing none, the Board closed public comment for the meeting.	
COVID-19 Update by Susie Scherer	The Director informed The Board about COVID-19 updates.	
Review 2020-21 Strategic Plan Goals and action plans & review Charter Goals	The Board reviewed the Director's goals for the upcoming 2020-21 school year and suggested updates.	ACTION: Susie to update goals based on feedback and review with the Board at the next board meeting ACTION: Karen to add an agenda item to the next meeting to discuss Teacher appreciation ideas.

		ACTION: Susie to send out an email with time slots to Board members to enable them to coordinate attending the teacher appreciation event on the 09/24/2020.
Update on Teacher Feedback	The Director provided an update on teacher feedback and discussions around additional support for teachers.	
Review Board Executive Policy Schedule	The Board discussed how best to perform the review of Executive Policies.	ACTION: Karen to add policies to each Board Meeting Agenda going forward.
Review Bylaws	The Board reviewed and discussed the Bylaws.	ACTION: Susie to add the Bylaws to the RA Board Resources folder for new Board members.
Background Check Verification	The Director and the Board discussed Background Verification checks that need to be completed.	ACTION: Rachel Dabel, Preston Griffin, Michelle Keyte to complete background checks. ACTION: Susie to send information to the Board members requiring background checks.
Update on Compensation Review	The Board discussed the information presented by Linda Tuttle regarding Compensation Review.	
Update on Open Public Meeting Requirements	The Board discussed the Open Public Meetings Act and any update to practices that are being implemented.	ACTION: The Board to watch the following training: https://www.youtube.com/watch?v=iUs_zZFWjVE&feature=youtu.be
Review and Approve Electronic Policy Document	The Board discussed the electronic policy document.	MOTION: A motion by Karen White and 2nd by Preston Griffin to approve the Electronic Policy Document passed unanimously by Michelle Keyte and Rachel Dabel and Paul Jerome.
Discuss Open Board Position and Current Board	The Board noted that there were no new applicants for the open board position and discussed the Board terms	ACTION: Karen to add an item to the next Board meeting agenda to vote on the Board

terms ending	ending for both the Chairman and Secretary.	terms that are ending.
Board Training by Reed Ryan on Procurement	The Board discussed the video shared prior to the meeting regarding Procurement.	ACTION: Paul Jerome to provide training at the next Board meeting.
New Business	The Board discussed the requirement to obtain bids for auditors every 3 years.	ACTION: Susie to put out a bid for auditors
Adjourn	9:11PM	MOTION: A motion by Paul Jerome and 2nd by Preston Griffin to adjourn passed unanimously by Michelle Keyte and Karen White. Rachel Dabel had already left the meeting.