

T H E  
  
RANCHES  
ACADEMY  
POLICY

## HAND WASHING

***Policy:***

It is the policy of The Ranches Academy that students and staff will wash their hands with soap and water;

1. After using the rest room
2. Before eating
3. If their hands are visibly soiled
4. If the student or staff member has encountered chemicals or other items, such as soil, in a science lab, art room, or other educational venue that soils hands
5. If the student or staff member encountered chemicals during the cleaning of the school
6. After cleaning animal habitats or handling animals
7. Before and after each task when preparing food in any classroom
8. If the student or staff member has encountered bodily fluids (e.g. blood, nasal discharge, mucous from coughing, etc.)
10. After recess
11. After sneezing or coughing

***Procedure:***

Staff and students will wash their hands with soap and warm water for a minimum of twenty (20) seconds, paying close attention to the surfaces between the fingers and the back of the hands. When soap and water are not available, the CDC guides that alcohol-based, waterless disposable hand wipes or gel sanitizer may be used in place of hand washing.

Hand washing signs will be posted at all rest rooms and/or hand sinks.

Soap, warm water and towels or an air dryer will be located at all hand washing areas.

The school will provide education in hand washing and hand hygiene at least once every school year.

Approved: October 6, 2009