

T H E
RANCHES
ACADEMY
POLICY

Family Legal Disputes

Policy:

No staff member of The Ranches Academy will become involved in any family legal issues including, but not limited to, custodial evaluations, divorce, disputes, etc.

Procedures:

1. If a parent requests a staff member to write a letter or to speak with an attorney, the staff member will refer the parent to the director.
2. The director will communicate the school's policy to the parent regarding school involvement.
3. The director will inform the parent that he or she may request a copy of their volunteer hours logged on Keep-N-Track.
 - a. If a parent makes this request, the business manager will print a report and mail a copy to the parent.

October 6, 2009