

The Ranches Academy FSO Executive Board Committee Meeting

September 3, 2015

- I. **Call to Order**
- II. **Roll Call:** Natalie Erickson, Debi Morris, Sandy Richins, Susie Scherer, Liz Stone, Kris Ewert, Lauren Andrews, Leeann Bateman, Angela Waite, Kammi Pyles, Kiran Baker
- III. **Review of Agenda**
- IV. **Executive Committee Business:**
 - a. *Vice President:* We are still in need of a Vice President. Anyone who is interested needs to see Natalie Erickson.
 - b. *Reimbursements and Shipping:* Please be mindful about shipping costs. Many FSO members have Amazon Prime and would gladly order anything you need through their accounts. If you are making a large purchase for the school, please check with Susie Scherer first and she can offer the schools credit card if needed. Please do not lose your receipts. Submit them immediately! If you go over budget without approval from the board you will not be reimbursed unless it can be relocated elsewhere in the budget.
 - c. *Volunteer Hours:* Kris Ewert will be the tracker for the hours and in charge of volunteer recruitment. Any at home hours can be e-mailed to Kris or Shirley or at volunteer@theranchesacademy.com. Liz Stone will add it into the newsletter so families know how to log their hours. We may also begin highlighting a helpful family within the newsletter. For those families with working parents, they can get their volunteer hours by donating items. Susie Scherer will approve items and hours earned.
 - d. *FSO Theme:* This year's theme will be "Join the Adventures with FSO." It will be used to decorate the bulletin board and can change "adventures" every month. We would like the families to know exactly what FSO stands for (Family School Organization), what it is, and why it is around. We will work on promoting the FSO through the bulletin board and the newsletter.
- V. **Officer or Committee Reports:**
 - a. *Meeting with the Mayor:* Kris Everett will check into some possibilities for speakers for RADD Kids. She will keep Natalie updated on any prospects.
 - b. *Classic Skating:* Everything seems to be ready to go. It is scheduled for September 11 from 4-10pm. Bridget will be passing out the flyers.
 - c. *Constitution Day:* We currently do not have anyone in charge. It does not tend to take much time so Natalie will oversee it. There will be an assembly on September 17th at 10 am that will be about 30-40 minutes long. A speaker will come to discuss how government works. Kris Ewert will contact Mia Love to see if she is able to come, if not we will try to get Mayor Pengra. Small treats will be provided for the students who come to school dressed up.
 - d. *Student of the Month:* Leeann Bateman will be in charge of the lunch for the student while Cheryl Stoner will take care of the gift bags. They will be sure to e-mail Liz Stone the names and a photo of the student to put into the newsletter.
 - e. *Fire Safety Week:* Lauren Andrews has already come with many ideas. The national topic is about the importance of smoke detectors within the home. Lauren will be out of the country during the Fire Safety Week but she will prepare to have the Unified Fire Dept. come out to do a presentation for the students. Natalie will direct the assembly during Lauren's absence. This year we will do group assemblies instead of having individual classroom presentations (will alternate every other year between the two). It will be happening the same week as parent teacher conferences so the assembly will have to be in the morning (Susie suggests either Wednesday or Thursday at 11 am). The

assembly will be about 30-40 minutes long. No money will be needed from the budget for the assembly so it may possibly be used to buy candy bars or gift cards.

- f. *Parent Teacher Conferences:* They will be held October 5th-9th. Kiran Baker will be organizing dinners for the teachers. Discussed doing crockpot meals or something easy that can be brought in and kept warm. We will need to plan on having enough food for 25 teachers as well as people to come and clean up afterwards. Should have the food at the school no later than 4-4:30 pm so the teachers can begin coming in around 5 and clean up at 6:30. It will be setup in the conference room. There are some utensils and plates in the breakroom but we may need to ask for more donations.
- g. *Scarecrow Festival:* Kristy Stoner was unable to attend so we will discuss it more in detail at the next FSO meeting.
- h. *Red Ribbon Week:* It is likely to be the same as last year. Most of the budget will be going towards helium for the red balloons which was the student's favorite part in years past (approximately \$200-\$250 to rent the tank). It is possible that the school will be able to split the cost with the FSO budget so that more money can be used elsewhere during the week's activities. We will be needing more volunteers to tie balloons than we did last year (at least 15 should be scheduled to come). Volunteers should begin arriving around 10:30 to begin filling the balloons. The balloon release will be done on Thursday instead of Friday due to the Halloween party. Another idea for the week is to order dog tags for the students again. It will use almost the entire budget but the students really enjoyed them last year. Susie estimates it was around \$400 and they will need to be ordered early.

VI. **Adjournment:** Next meeting will be October 1, 2015 at 8:20 am