

**The Ranches Academy FSO Executive Board Committee Meeting Minutes
November 30th, 2016**

- I. **Call to order:** Kris Ewert called meeting to order
- II. **Roll Call:** Kris Ewert, Summer Montgomery, Shellece Gruber, Kammi Pyles, Camille Campbell, Corissa Hanson, Susie Scherer, Debi Morris
- III. **Review of Agenda**
- IV. **Approval of October 12th, 2016 Minutes:** Kammi Pyles motioned to approve, Summer Montgomery Second. Passes Unanimously
- V. **Approval of November 2nd, 2016 Minutes:** Kammi Pyles motioned to approve, Shellece Gruber Second. Passes Unanimously
- VI. **Executive Committee Business**
 - a. **Calendar:**
 - 12/1/16 @ 8:15: Battle of the Books kick off: Still on schedule.
 - 12/2/16: AR Party: Needed to be pushed back a week to 12/9/16. We still do not have a time yet.
 - 12/7/16 @ 1:00: Class Spelling Bee: Still on schedule.
 - b. **Treasurer Report:**
 - **Left over budget funds:**
 - i. **Unused Constitution Day Funds:** We have \$50 left over.
 - ii. **Scarecrow Festival Winnings:** \$50 left over from budget, \$100 from winnings. We still do not know why the city only gave us \$100 instead of \$200. Tina Walters has tried contacting the city, will follow up.
 - iii. **AR & Battle of the Books Funds:** The budget has \$1500 for AR Parties and Battle of the Books. We will allocate \$700 to AR and \$800 to Battle of the Books.
 - iv. **Red Ribbon Week and Fire Safety Week Funds:** The FSO portion from the hellum for the balloons came to \$100. That means we have \$322 left over from the Health & Safety budget.
 - v. **Inspirations Funds:** We budgeted \$250. As stated in previous minutes, the state is not holding an Inspirations program this year. Camille Campbell has taken over an art program at the school. She will receive \$100 for the program.
 - **Allocation of funds:** The total amount of funds that can be allocated elsewhere came to \$672. \$322 will be allocated to the Battle of the Books program. \$75 will go to the Art Club that should be beginning in January. \$200 will go to the monthly Craft Club (the school put forth almost \$100 towards the last project). The remaining \$75 will stay in the FSO budget and will be allocated when needed. Kammi Pyles motioned to allocate the money, Shellece Gruber second. Motion passes unanimously.
 - c. **Review of Completed Committee Reports:**
 - **New Committee Report Form:** A form has been created for all committee chairpersons to fill out by the end of the year (preferably soon after their event has occurred). The forms will be used for future events to review what was done in the past, how much it costed, and any changes that should be made to improve it for the following year. A copy of the form has been attached to the minutes. Debi Morris will e-mail the form to all chairpersons who have already completed their event for this school year.
 - **Inspirations:** 10 kids participated in the first Inspirations art contest this year. We hope to get more as the program continues.
 - **Veteran's Day:** Everything went well. No suggestions for changes for next year. Kris Ewert was able to take a lot of pictures to put in the yearbook.
 - d. **Update on review of FSO ByLaws:** Kris Ewert should have all the changes to the FSO Bylaws done by next week. She will e-mail the FSO Board a copy of the changes to be approved. Once approved, the School Board will approve them at their meeting in January. A copy of the new Bylaws will be added to the January FSO Meeting minutes.
- VII. **Officer or Committee Reports**
 - a. **Student of the Month (Elizabeth Lloyd & Cheryl Stoner):** Cookies and drinks were donated by Microsoft for Student of the Month. Many students were still wondering about the chair covers that were supposed to be on the back of their chairs for the month. Susie will check with the teachers to see if they need to be replaced. The next Student of the Month will take place on December 5th.

- b. Spelling Bee (Kristy Stoner): Everything is ready to go. The class Spelling Bee's are scheduled for 12/7/2016 @ 1:00 pm, We initially thought that more parent volunteers were needed for this but the teachers actually prefer to do the spelling bee's for their own classes. The school spelling bee will be in March and the Regionals are near the end of March.
- c. Battle of the Books - January/February (Corissa Hanson): Sally Blaser is ready to present the kick-off assembly tomorrow morning. There will be a mock battle to show the students how it works. Sign-ups begin December 1st and ends January 31st. The students who wish to participate must have read at least one of the books by January 31st. Parent volunteers will be needed in February to help the kids practice for the battles. The battles begin in March. The 3rd and 4th graders battles will be on March 7th and 5th and 6th graders will battle on March 8th. They will take place in the morning until we only have 2 teams in each grade bracket left. The last battle for each group will be at 1:00 on both days and the entire school will be able to watch. Corissa will figure out all the pricing to see if students will need to pay a small fee to participate or not. Parent volunteers will also be needed to help make the buttons the students will receive after they finish reading one of the battle books.
- d. Kindergarten-2nd Reading Contest Program: Will occur during the entire month of February. It will basically end up being like the Jazz Reading program. It will consist of the students/parents keeping track of the minutes spent reading and sending the signed slip back to the school. A meeting will be held on December 14th @ 9:30 to discuss details about the program and how prizes will be distributed. Daddy & Donuts will be held on February 24th @ 7:30 am. Smith's Grocery has already donated all the donuts.
- e. AR Parties (Dani Cousin & Abby Isaacson): It has been moved from 12/2/16 to 12/9/16. The activities will be the same as stated in the November 2nd Minutes. We are still working on parent volunteers.
- f. Inspirations (Camille Campbell): The next contest is in January. The theme is still to be determined. Suggestions were, "New year, new dreams," and "How are you going to make this year great." The school will start advertising the program now to try to get more students to participate. Camille Campbell will prepare flyers to send home to parents to help increase involvement.
- g. Science Fair (Corbett Douglas): Advertising starts in December. The fair is usually in January. All grades are invited to participate. No other details are available at this time.

VIII. **Adjournment:** The next FSO Meeting will be held on January 4th @ 9:30 am.